



Complete this form to request authorization for occasional lecture or a short-term consultation performed by a J-1 Exchange Visitor (EV) in a scholar category.

**Step I: Biographical Information (must match your passport)**

J-1 EV Name:

SEVIS #:

WashU Department:

**Step II: To be completed by the host institution or organization inviting the J-1 Exchange Visitor**

Name of Host Organization:

Description of Event or Activity:

Event or Activity Date(s) From:

To:

Number of Hours:

The compensation for this activity is as follows (please check all that apply):

- Reimbursement for receipted expenses
- Payment of an honorarium in the amount of
- Other (please specify)

**Note: If a scholar will receive wages or other remuneration for lectures or consultations, the J-1 regulations require that the scholar act as an independent contractor.**

Printed Name:

Title:

Signature:

**Step III: To be certified by the scholar's WashU Faculty Sponsor**

I hereby confirm my permission to allow the above-mentioned scholar to pursue the aforementioned activity at the inviting host organization or institution and that this activity is related to the scholar's work at WashU, is incidental to the scholar's primary program activity, will enhance the scholar's program at WashU, and will not delay the completion of the scholar's program at WashU. If the terms and conditions of this activity change, I will inform WashU's Office for International Students and Scholars immediately.

Printed Name:

Title:

Signature: